

Tarporley Parish Council Minute Book
Committees, Working Groups and Other Meetings
Presented at the April 2021 Meeting

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Notes of Finance Working Group.
3rd March 2021, Virtually via Zoom.

Present:

Elaine Chapman, John Millington, Gordon Pearson, Peter Tavernor, Nigel Taylor, Ann Wright (Clerk).

Purpose of meeting: To review Council budget.

2021-2022 Budget

The group began the process of reviewing the Council budget, to help prepare a budget for future years.

Grants

It was noted that Tattenhall issues grants at towards the end of the financial year and reviews whether or not to give grants based on the council's financial situation at that time. It was noted that Tattenhall had made the decision not to award grants in 2020-2021 and instead earmark the funding toward flood investigation and mitigation.

It was noted that awarding of grants is best practice and is included the in Local Council Awards Scheme criteria.

Precept Levels

It was noted it would be useful to know the Precept and band D amounts of other similar parish councils in Cheshire West. The Clerk will circulate this information.

Brook Road

Pitch Hire

The Group discussed possible hiring charges for the pitch, noting there was only likely to be one match booked per day at weekends on each pitch in addition to training sessions during day light hours as such the income is likely to be limited, possibly £5-7K per year.

It was noted that Tarporley Community Centre charge approximately £20 per hour but that teams did not pay for training sessions.

It was noted that any organised session, a match, practice/training session would need to be booked on Brook Road and would be subject to charging.

Construction Costs

It was reported that the final costs for the site were expected to be around budget possibly £2k over.

Play Equipment

It was noted that a proposal will go to the next Council meeting requesting an addition £2k to complete the installation of play equipment. It was suggested the cost of the play equipment could be covered by:

£22k – S106 Funding

£7k – Brook Road Maintenance budget for 2021-2022

£3k – CIL funding.

Maintenance

The maintenance cost of the Brook Road was last considered in June 2019 before works had started on the field and costs had been estimated between £7 -13.5k per year based on other councils experience.

A 5-year costs spreadsheet had been created showing basic maintenance and additional items which may be required during a 5-year period.

Pitches

It was noted the cost of the pitches was estimated at just under £13k based on prices previously received and those charged by Dunkil and included 20 cuts per year.

It was noted this was inline with the cost paid by the school for their pitch maintenance.

It was noted that goal posts would remain up during the season for the 11-a-side pitch, although nets would need to be put for and removed after matches. Goals would be provided by the teams for junior matches.

It was discussed how detailed the management and maintenance plans submitted to CW&C to discharge the planning conditions needed to be and that the Council should retain flexibility regarding maintenance.

It was noted that maintenance costs are covered until the end of 2021, as such the Council will need to cover costs from January 2022 onwards.

It was noted 2 inspections per year had been include by an agronomist who would advise on what works were required to the pitch to retain its standard.

An arborist will also be required to inspect the trees, and it was agreed that the council's trees should all be inspected at once. (Brook Road, Bowling Green/Allotments, Chestnut Tree).

It was agreed carryout a tree survey of the 5 mature trees in the boundary at Brook Road as soon as possible.

It was agreed that the budget needs to take account of future renewal and repair of equipment based on a 15-year life span of play equipment on Brook Road. The council also needed to consider budgeting for repair and renewal of the Village Play area and Poppy Lane Car Park.

It was agreed after the next meeting to obtain grounds maintenance prices for Brook Road.

Next Meeting

- Consider awarding of grants particularly large ones in 2012-2022
- Precept review
- End of Year Accounts
- Brook Road costs update and maintenance.

Next Meeting

Wednesday 7th April – 6.30pm
Via Zoom

Ann Wright
04/03/2021

2021/22 TAX BASE BY AREA (BAND D EQUIVALENT PROPERTIES)

APPENDIX A

Parished Areas:	Tax Base
Acton Bridge	315.1
¹ Agden	22.2
¹ Aldford and Saughton (Chester)	127.7
¹ Aldford and Saughton (Eddisbury)	85.7
Allostock	403.8
Alvanley	243.5
Anderton with Marbury	214.2
Antrobus	400.7
¹ Ashton Hayes and Horton-cum-Peel	473.9
Aston	49.8
¹ Backford	167.0
Barnton	1,708.2
¹ Barrow	394.6
¹ Beeston	120.2
Bostock	139.1
¹ Broxton and District	260.4
¹ Burwardsley	92.0
Byley	104.5
¹ Capenhurst and Ledsham	155.1
¹ Charlton	42.1
¹ Christleton (Chester)	1,009.2
¹ Christleton (Eddisbury)	8.9
Churton	159.8
¹ Clotton Hoofield	172.7
¹ Coddington and District	349.7
Comberbach	445.0
Crowton	244.2
Cuddington (Northwich)	2,662.0
¹ Cuddington (Chester)	122.0
Darnhall	90.5
Davenham	1,240.1
Delamere and Oakmere	708.6
¹ Dodeleston and District	459.1
¹ Duddon and Burton	233.8
¹ Dunham on the Hill and Hapsford (Eddisbury)	243.7
¹ Dunham on the Hill and Hapsford (EP & Neston)	3.7
Dutton	206.3
¹ Eaton and Eccleston	125.5
¹ Elton	1,049.7
¹ Farndon	970.4
Frodsham	3,675.5
¹ Great Boughton	3,226.1
Great Budworth	207.9
¹ Guilden Sutton	666.7
¹ Handley and District	151.7
¹ Hargrave and Huxley	260.8
Hartford	3,133.1
Helsby	2,046.7
¹ Huntington	1,666.6
Ince	62.3
¹ Kelsall (Chester City Charter Trustee area)	1,302.4
Kelsall (outside Chester City Charter Trustee area)	88.6
Kingsley	905.2
Kingsmead	1,895.9
Lach Dennis	314.7
¹ Lea by Backford	106.9
Little Budworth	328.9

Parished Areas (continued):	Tax Base
Little Leigh	258.9
¹ Little Stanney and District	201.9
¹ Littleton	242.9
Lostock Grlam	760.1
¹ Malpas	981.3
Manley	355.2
Marston	215.0
¹ Mickle Trafford and District	985.7
¹ Mollington	342.6
¹ Mouldsworth	160.3
Moulton	963.7
Neston	5,848.8
Nether Peover	210.7
¹ No Man's Heath and District	527.9
Norley	642.2
Northwich	6,840.7
¹ Poulton and Pulford	305.2
¹ Puddington	245.7
¹ Rowton	225.6
Rudheath	1,234.9
Rushton	245.2
¹ Saughall and Shotwick Park	1,122.5
¹ Shocklach Oviatt and District	163.7
Sproston	117.7
Stanhorne and Wimboldsley	148.0
Sutton Weaver	194.7
Tarporley	1,618.7
¹ Tarvin	1,318.7
¹ Tattenhall and District	1,132.4
¹ Thornton-le-Moors	68.6
¹ Threapwood	150.3
¹ Tilston	273.2
¹ Tiverton and Tilstone Fearnall	244.1
¹ Tushingham, Macefen and Bradley	131.5
¹ Upton by Chester and District	3,319.8
¹ Utkinton and Cotebrook (Chester City Charter Trustee area)	6.3
Utkinton and Cotebrook (outside Chester City Charter Trustee area)	353.9
¹ Waverton	659.0
Weaverham	1,967.3
Whitegate and Marton	630.1
Whitley	305.9
¹ Wigland	47.6
¹ Willington (Chester City Charter Trustee area)	55.4
Willington (outside Chester City Charter Trustee area)	92.9
Wincham	764.2
Winsford	8,811.5
Charter Trustee:	
Ellesmere Port (Charter Trustee area)	20,250.0
Unparished Areas:	
¹ Chester	20,479.7
¹ Chidlow	1.1
Ellesmere Port (outside Charter Trustee area)	436.3
TOTAL TAX BASE	122,724.3

¹ These areas are part of Chester City Charter Trustee.
Chester City Charter Trustee combined taxbase

47,623.3

2021/22 BAND D CHARGE PER AREA (EXCLUDING MAJOR PRECEPTORS)

APPENDIX C

	Cheshire West	Parish Precept	Charter Trustee Precept	Total
	£	£	£	£
Acton Bridge	1,662.65	16.03	0.00	1,678.68
Agden	1,656.83	0.00	4.35	1,661.18
Aldford and Saughton (Chester)	1,659.40	18.74	4.35	1,682.49
Aldford and Saughton (Eddisbury)	1,656.83	18.74	4.35	1,679.92
Allostock	1,662.76	19.81	0.00	1,682.57
Alvanley	1,656.83	24.64	0.00	1,681.47
Anderton with Marbury	1,656.83	26.22	0.00	1,683.05
Antrobus	1,656.83	29.47	0.00	1,686.30
Ashton Hayes and Horton-cum-Peel	1,656.83	36.79	4.35	1,697.97
Aston	1,656.83	13.05	0.00	1,669.88
Backford	1,659.40	22.92	4.35	1,686.67
Barnton	1,659.12	55.61	0.00	1,714.73
Barrow	1,656.83	51.30	4.35	1,712.48
Beeston	1,656.83	34.53	4.35	1,695.71
Bostock	1,656.83	24.60	0.00	1,681.43
Broxton and District	1,656.83	21.20	4.35	1,682.38
Burwardsley	1,656.83	34.48	4.35	1,695.66
Byley	1,656.83	25.38	0.00	1,682.21
Capenhurst and Ledsham	1,659.40	14.18	4.35	1,677.93
Chester	1,662.34	0.00	4.35	1,666.69
Chidlow	1,656.83	0.00	4.35	1,661.18
Chorlton	1,656.83	19.00	4.35	1,680.18
Christleton (Chester)	1,659.40	63.84	4.35	1,727.59
Christleton (Eddisbury)	1,656.83	63.84	4.35	1,725.02
Churton	1,656.83	29.72	4.35	1,690.90
Clotton Hoofield	1,656.83	36.66	4.35	1,697.84
Coddington and District	1,656.83	10.01	4.35	1,671.19
Comberbach	1,656.83	50.91	0.00	1,707.74
Crowton	1,656.83	33.25	0.00	1,690.08
Cuddington (Northwich)	1,656.83	31.86	0.00	1,688.69
Cuddington (Chester)	1,656.83	0.00	4.35	1,661.18
Darnhall	1,656.83	77.35	0.00	1,734.18
Davenham	1,656.83	21.60	0.00	1,678.43
Delamere and Oakmere	1,659.21	14.13	0.00	1,673.34
Dodleston and District	1,659.40	44.99	4.35	1,708.74
Duddon and Burton	1,656.83	32.51	4.35	1,693.69
Dunham on the Hill and Hapsford (Eddisbury)	1,656.83	28.31	4.35	1,689.49
Dunham on the Hill and Hapsford (EP & Neston)	1,658.61	28.31	4.35	1,691.27
Dutton	1,656.83	14.54	0.00	1,671.37
Eaton and Eccleston	1,659.40	40.78	4.35	1,704.53
Ellesmere Port (Charter Trustee area)	1,661.82	3.01	0.00	1,664.83
Ellesmere Port (outside Charter Trustee area)	1,658.61	0.00	0.00	1,658.61
Elton	1,663.10	42.36	4.35	1,709.81
Farndon	1,656.83	38.13	4.35	1,699.31
Frodsham	1,656.83	47.55	0.00	1,704.38
Great Boughton	1,660.61	24.49	4.35	1,689.45
Great Budworth	1,656.83	46.17	0.00	1,703.00
Guilden Sutton	1,659.40	35.43	4.35	1,699.18
Handley and District	1,656.83	24.73	4.35	1,685.91
Hargrave and Huxley	1,656.83	22.50	4.35	1,683.68
Hartford	1,657.46	47.68	0.00	1,705.14
Helsby	1,656.83	49.32	0.00	1,706.15
Huntington	1,660.19	19.31	4.35	1,683.85

	Cheshire West £	Parish Precept £	Charter Trustee Precept £	Total £
Ince	1,658.61	52.97	0.00	1,711.58
Kelsall (Chester City Charter Trustee area)	1,656.83	22.72	4.35	1,683.90
Kelsall (outside Chester City Charter Trustee area)	1,656.83	22.72	0.00	1,679.55
Kingsley	1,656.83	32.48	0.00	1,689.31
Kingsmead	1,656.83	104.69	0.00	1,761.52
Lach Dennis	1,656.83	25.92	0.00	1,682.75
Lea by Backford	1,659.40	32.45	4.35	1,696.20
Little Budworth	1,656.83	20.98	0.00	1,677.81
Little Leigh	1,664.75	32.41	0.00	1,697.16
Little Stanney and District	1,658.61	49.53	4.35	1,712.49
Littleton	1,659.40	14.41	4.35	1,678.16
Lostock Gralam	1,661.41	33.47	0.00	1,694.88
Malpas	1,656.83	28.00	4.35	1,689.18
Manley	1,656.83	13.80	0.00	1,670.63
Marston	1,666.58	55.81	0.00	1,722.39
Mickle Trafford and District	1,658.61	35.51	4.35	1,698.47
Mollington	1,659.40	35.03	4.35	1,698.78
Mouldsworth	1,656.83	9.47	4.35	1,670.65
Moulton	1,656.83	41.71	0.00	1,698.54
Neston	1,661.90	47.56	0.00	1,709.46
Nether Peover	1,666.27	29.07	0.00	1,695.34
No Man's Heath and District	1,661.31	11.91	4.35	1,677.57
Norley	1,656.83	20.60	0.00	1,677.43
Northwich	1,657.20	76.86	0.00	1,734.06
Poulton and Pulford	1,659.40	18.45	4.35	1,682.20
Puddington	1,659.40	21.82	4.35	1,685.57
Rowton	1,656.83	29.70	4.35	1,690.88
Rudheath	1,658.51	36.47	0.00	1,694.98
Rushton	1,656.83	22.49	0.00	1,679.32
Saughall and Shotwick Park	1,659.40	58.29	4.35	1,722.04
Shocklach Oviatt and District	1,656.83	16.80	4.35	1,677.98
Sproston	1,675.80	33.14	0.00	1,708.94
Stanthorne and Wimboldsley	1,656.83	0.00	0.00	1,656.83
Sutton Weaver	1,656.83	60.73	0.00	1,717.56
Tarporley	1,656.83	56.91	0.00	1,713.74
Tarvin	1,656.83	34.33	4.35	1,695.51
Tattenhall and District	1,658.27	49.81	4.35	1,712.43
Thornton-le-Moors	1,658.61	43.73	4.35	1,706.69
Threapwood	1,656.83	22.62	4.35	1,683.80
Tilston	1,656.83	36.28	4.35	1,697.46
Tiverton and Tilstone Fearnall	1,656.83	19.27	4.35	1,680.45
Tushingham, Macefen and Bradley	1,656.83	0.00	4.35	1,661.18
Upton by Chester and District	1,659.79	33.55	4.35	1,697.69
Utkinton and Cotebrook (outside Chester City Charter Trustee area)	1,656.83	23.31	0.00	1,680.14
Utkinton and Cotebrook (Chester City Charter Trustee area)	1,656.83	23.31	4.35	1,684.49
Waverton	1,656.83	61.76	4.35	1,722.94
Weaverham	1,657.91	63.54	0.00	1,721.45
Whitegate and Marton	1,656.83	30.95	0.00	1,687.78
Whitley	1,656.83	31.71	0.00	1,688.54
Wigland	1,656.83	0.00	4.35	1,661.18
Willington (Chester City Charter Trustee area)	1,656.83	35.58	4.35	1,696.76
Willington (outside Chester City Charter Trustee area)	1,656.83	35.58	0.00	1,692.41
Wincham	1,656.83	39.78	0.00	1,696.61
Winsford	1,658.34	64.50	0.00	1,722.84

	Parish Council	Band D Properties	Band D charge	Precept
1.	Kingsmead	905.2	104.69	94,765
2.	Darnhall	90.5	77.35	7,000
3.	Northwich	6840.7	76.86	525,776
4.	Winsford	8811.5	64.50	568,341
5.	Christleton	1018.1	63.84	64,995
6.	Weaverham	1967.3	63.54	125,002
7.	Waverton	659	61.76	40,699
8.	Sutton Weaver	194.7	60.73	11,824
9.	Tarporley	1618.7	56.91	92,120

Notes of Brook Road Opening Working Group Meeting (via zoom)

Wednesday 10th March 2021

Present (TPC)

Gordon Pearson

Andy Hallows

Mark Ravenscroft

Peter Tavernor

John Millington

Abigail Webb – Deputy Clerk

Access Road

The access road and pavements have now been tarmacked however following a site inspection, there are a number of areas of concern:

Slot drains

It appears that there may be some internal damage caused by CW&C's work, which will need to be checked. Also, there is around a 10mm gap between the slot drain and the tarmac which will need to be filled.

JM to meet with Dunkil on 11/03 to review.

Debris

There is a lot of debris on the site that needs to be removed particularly adjacent to the end house.

Manhole

Manhole cover is incomplete.

Access road drainage

There is a drainage ditch just to the side of the access road that will need a fence erecting to reduce the risk of people walking into it and to stop illegal parking/fly tipping.

JM to email Chris West re: above items

Main Entrance

New sections of fence will be required either side of the main entrance to reduce the risk of injury from the barbed wire on existing boundary fence which was installed by Taylor Wimpey when the houses were built. This will need to be done before opening on the 3rd April.

JM to meet with Dunkil on 11/03 to discuss.

Newt Fence Removal

Fence has now been removed however it has left a trench. This has not been filled in on the instruction from the ecologist, to allow the newts to escape if there are any. The trench will be filled in in a few day's time and Dunkil will complete this work.

Pre-opening Working Party

A working party will take place at 9am on Saturday 20th March. The jobs required on the day are:

Weed paths, with main focus being in nature area and entrances

Trim edges of paths (main focus in nature area and entrances)

Remove leaves and other debris off paths

Remove floating vegetation from pond

Wipe benches, picnic tables and seats clean

Sweep under benches

Litter pick around the site

Remove dead ferns and other unsightly vegetation from around fencing near pedestrian entrance and along Southern boundary.

Tidy up debris from car park.

Empty bins

MR to speak to Lisa re: heavy duty bags for vegetation clearance and to ask if CWAC can collect waste after the working party event.

Dunkil Maintenance

JM will speak to Dunkil tomorrow, but the main areas of maintenance will be mowing the grass and rolling the path. The path rolling will incur an additional expense, but is necessary to compact and bind the surface before it is trafficked.

Easter Trail

The nature boards have arrived and will be put in place on the Thursday 1st April. The permanent signs will be in place by the 19th March. There is still no information regarding the road signs, but they do not have to be in place for the opening.

JM and AH to attend the Easter meeting on the 16th March.

Opening

AW to inform insurance of opening date.

AW to contact PSCO to alert him that the area will be open from 3rd April and to include the car park and field on his regular 'beat'. Also, to invite him to joint the working party on 20th March.

JM to prepare a pack of information to discharge the final Planning Conditions. A fee will have to be paid to CW&C for this.

Final visual safety inspection to take place on Friday 2nd April. JM to complete this.

The heras fence will be removed on the 1st April.

Operation and Maintenance After Opening

To be discussed at the next meeting.

Dates of Future Meetings

Wednesday 24th March 6:30pm

Wednesday 14th April 6:30pm

Notes of Tarporley Neighbourhood Plan Review Working Group

11th March 2021 - Conducted via Zoom.

Present:

Toni Burke, Catherine Helm, John Millington, Gordon Pearson (Chairman), Peter Tavernor, Nigel Taylor.

Clerk - Ann Wright (Apologies – Michael George)

Louise Kirkup – Kirkwells

Elliot Jodrell – Aecom

Neighbourhood Plan Review

The Chairman thanked Louise for all her work to date.

It was asked if all the proposed changes were implemented which would bring the Plan up to date would that result in an inspection and a referendum.

It was felt that anything other than very minor changes or tweaks would result in an inspection, but it was thought the proposed updates excluding site allocations would not result in a referendum as they would not alter the 'nature of the plan'.

Any change would require public consultation in the same way as when it was first made.

It was noted policies which duplicated CW&C Local Plan or NPPF policies were not permitted in the same way as policies which are contrary to the Local Plan or NPPF. However, policies could add more detail to an existing CW&C policy, an example of this would be developing the existing Tourism Policy further.

Any policies which are deleted would be referenced along with the reason for the deletion. Policies relating to the former Royal British Legion site would be deleted as that site has been developed.

It was discussed what would happen if policies were deleted from the Neighbourhood Plan and then removed from the CW&C Plan, it was thought that this was unlikely and if the CW&C Local Plan is changed then there may be a need to review the Neighbourhood Plan.

Concern was raised that possibly changing the Plan to the point it was unrecognisable to the Community, the large majority of whom supported it, did not feel right.

It was noted that public consultation would be required for any changes and that the Community needed to be informed of the need to review the Plan and understand the changes proposed and why new things might be added. That the review is not side lining but building upon previous work done.

The Clerk reported advice had been received from CW&C against a 2-phase approach to reviewing the Plan but Locality¹ had not objected, she would circulate this advice.

It was discussed who had written the wording of the original Plan, it was confirmed it was written by the working group and Kirkwells.

It was agreed to add a fourth column to the tables circulated by Louise Kirkup to make comment or confirm/reject proposed amendments.

It was noted the funding received to date from Locality has to be spent and actions completed by the end of this financial year, or the money would have to be returned.

It was noted the Design Code is separate document to the Plan and provides the technical evidence for the Plan and as much of it as possible would be included in the Plan. It was understood the inclusion of a Design Code in the Plan should not result in a referendum.

It was noted since the Village Design Statement (VDS) was written in 2002 there has been a large amount of development in the village.

Design Code

It was confirmed Design Code would provide robust evidence for the design policies in the Neighbourhood Plan.

A baseline understanding of the Plan area would be established including:

- Landscape features
- Movement Network inc. public rights of way
- Heritage
- Character which is similar to what the VDS includes.
- Photographic survey will be undertaken to help identify and appreciate local character.

This information will then be analysed and used to develop the Design Code.

It was noted that sections of the VDS were used in the Plan but the document had not been attached as an appendix as it had been over 10 years old when the Plan was written.

It was stated that pulling all the design elements in the Plan into one document would be helpful, noting sections of the VDS had been incorporated in the Heritage and Design and Landscape and Character parts of the Plan.

It was suggested that design might be one area which requires strengthening in the Plan particularly the layout of developments to create more space. It was noted that this along with more detailed matters such as materials and design can be addressed by the Design Code.

It was asked how much interaction the Group would have in the Design Code Process. It was confirmed the Design Code would be produced over a 4-month period and that the process had key milestones where interaction would take place.

Once the baseline evidence had been gathered this would be presented for comment and amendment

As the Design Code is developed the Group can review the codes and identify any areas to be amended or additional areas to be included.

Once the Group has agreed the final draft of the Design Code it will be submitted to Locality for comment.

It was noted that the support being provide by Aecom would not provide public consultation but that this can be undertaken by the Group itself and if necessary, a break can be included in the 4-month timescale to allow for that public consultation to take place.

It was noted the VDS focused on the High Street and conservation area.

It was noted that the landowner had created a design statement when looking to obtain planning permission for the Nantwich Road site, it was confirmed the Clerk was trying to obtain a copy of this document.

It was noted that some of the new developments in the village had not been of particularly good design, particularly in terms of their density.

It was noted you could have area wide design codes and ones that are for very specific areas within the Plan area.

Elliott Jodrell confirmed that he had included codes relating to density of developments in recent work which had been well received and can undertake analysis of the existing densities across Tarporley. He can also take account of building heights.

Cllr Taylor agreed to sign up to the ordnance survey public sector mapping portal.

A request was made for Louise Kirkup to produce a one-page preface of the update work undertaken for consideration by the Group to help consolidate thinking including where the Design Code would sit in the process.

Cllr Tavernor left the meeting.

Neighbourhood Plan Review

It was noted that the review tables had suggested removal of references to resident consultation, it was agreed that following the discussions which had taken place during the meeting, that these should be left in.

It was suggested that references to the 2011 Census should be removed and that information from the 2021 Census should be included.

Information from the recent Housing Needs survey can be included.

Areas which will need consideration are green spaces and also the views section as some views are likely to have been impacted by recent development. It was thought some of this may be picked up by the Design Code.

No work will be undertaken on the design policies until the Design Code has been developed.

It was asked with national and local policy shift away from cars how could parking be addressed in the Plan. It was stated that this needed to be done through a more holistic approach, increasing parking while also looking to improve walking and cycling routes, improving accessibility for all.

It was noted that the CW&C parking strategy had required between 50 and 100 additional parking spaces in Tarporley.

Cllr Helm left the meeting.

Next Meeting

It was agreed that Cllr Pearson and Taylor would review the tables and add comments into a fourth column and then circulate these to the rest of the group and would also identify key decision areas.

Louise Kirkup confirmed that on other projects she had commented on drafts of the Design Codes.

It was agreed the next meeting date would be set once the above works have been completed.

**Ann Wright
12 03 21.**

Notes of Easter Working group (via zoom)

Tuesday 16th March 2021

Present (TPC)

Cllr Gordon Pearson, Cllr Catherine Helm, Cllr Peter Tavernor, Cllr Mark Ravenscroft, Cllr Lisa Miller, Cllr Nigel Taylor, Cllr Gill Clough, Cllr John Millington, Cllr Andy Hallows
Abigail Webb – Deputy Clerk
Apologies - Cllr Andrew Wallace, Cllr Elaine Chapman

Update

Woodland has been tidied again.

Painting of bunnies and lambs complete/on schedule, everything good to go to printers etc

Banner for Sunflower Central railings being organised (Abbie)

It was agreed not to do anything with Telephone box

PCSO has been informed by Abbie re 20 March and opening 3 April

Plans are being finalised for Saturday 20 March to tidy up Brook Rd from 10am.

Ongoing / still to do

Opportunity to do some planting tomorrow morning in village (Lisa, Catherine)

Box for entry forms to be crafted (Tess)

Social media teasers can run from now (Gordon with Lisa, Abbie)

Messages for businesses and volunteers to be drafted.

Further communication to St Helen's Church given activity and extended duration of trail in woodland (Pete)

Checklists for Brook rd inspections being finalised (John)

Rota for visits during Trail period to be created with simple check lists (Mark); opening of car park to be arranged. (John, Andy); script for reasoning on 'no dogs' to be circulated as per TT article.

Costs

Predicted spend should be well under budget.

Plants look to be c.£250 in total, printer costs for flyer, remaining boards and banner c£250

Date of next meeting: Wednesday 31st March at 630pm.

Notes with Weaver Vale Housing Trust (WVHT)

Wednesday 17th March 2021

Present (TPC)

Cllr Gordon Pearson

Cllr Toni Burke

Cllr Gill Clough

Cllr Lisa Miller

Ann Wright - Clerk

WVHT - Jo Fallon – Assistant Director of Development

Laura Astwood – Development and Projects Officer

Purpose of meeting: To discuss proposed rental levels of proposed properties.

Affordable Rent

Jo Fallon confirmed WVHT had set the rental levels as 80% of market value and that all the properties would be let on an affordable rent basis as set out by national policy. The development was only made possible due to a grant from Homes England and if the rent could not be set at this level the scheme would not be financially viable.

It was noted the 80% market value rent was below the housing allowance figure and that any future rent increase would be capped to not exceed the housing allowance.

However, the Neighbourhood Plan describes affordable properties as costing 65% market value as such the application was contrary to the Neighbourhood Plan. WVHT had assumed the Neighbourhood Plan applied to affordable housing that was delivered as part of a market scheme as opposed to a 100% affordable scheme.

It was noted the Neighbourhood Plan had not included that level of detail but at the time it was written all the affordable properties being delivered were part of market schemes.

Jo Fallon highlighted that as part of the Housing Needs Survey residents had indicated they could pay up to £600 per month for rental properties and that the proposed two bed properties would be rented for £135 per week, £540 per month.

It was reported that the Local housing Allowance is set in broad areas and the allowance for Tarporley was the West Cheshire allowance.

It was confirmed the market rent level had been identified in a report prepared from WVHT which specifically looked at rental charges in Tarporley and the detailed report had identified a number of precedents, in terms of rent, in the village.

It was agreed that the proposed development was unusual as it is 100% affordable and was therefore not being cross subsidised by market properties and was being built by WVHT a not-for-profit organisation.

Councillors noted they would not want to see the quality of the development compromised to reduce costs.

It was agreed the Parish Council would consider this information at the Extraordinary Meeting scheduled for the 23rd March and review whether to amend Council comments relating to rental levels.

Local Connection

It was confirmed that the properties would have a local connection criterion as part of Affordable Housing Statement and that this would still apply after the new CW&C Housing Allocation policy is introduced in April 2021 and would last in perpetuity. A copy of this statement to be sent to the Clerk.

It was agreed that Sylvia Pascoe from WVHT would contact the Parish Council to discuss the priority and eligibility criteria for the properties with the Parish Council. It was noted similar discussions had taken place with Helsby Parish Council and that a joint marketing campaign had been agreed.

Footpath

It was noted the footpath was outside the development plan red line however it had been included in the scheme costings and tender documents. It was noted that CW&C own the path although WVHT are responsible for the lighting, it was hoped that CW&C would adopt the lighting.

Jo Fallon agreed to keep the Parish Council updated on this matter noting that it was important that the path has lighting.

It was reported that in discussion with possible contractors WVHT had highlighted the need to keep the path clear and open as much as possible but that on some occasions it would need to be closed for safety reasons and again WVHT would keep the Parish Council informed.

Time Capsule

WVHT agreed to try and locate the time capsule and agreed that it might be possible to bury a new time capsule incorporating the existing one on the site as part of an opening ceremony.

The Chairman thanked everyone for attending the meeting.

Ann Wright
18 03 21

Notes from Tarporley High Street – Alfresco Scheme

Tuesday 30th March Via Zoom

Attendance

ARUP - Matt Higgins – Transport Planner, John Townsend – Transport Planner, Amy McAbendroth – Landscape Architect

CWAC - Rosalind Munslow – Economic Growth Team, Hilary Smith – Rural Localities Team, Pam Bradley – Rural Localities Team

TARPORLEY PARISH COUNCIL - Cllr Lisa Miller, Abigail Webb (Deputy Clerk)

Danny Lloyd – Rising Sun Pub

Mark Roberts – Cheshire Wine and Cheese Co

Lyndsay Smith – Tarporley Resident

Overview

ARUP has been commissioned by CWAC to create new outdoor spaces in 3 locations across the Cheshire West area: Chester, Neston and Tarporley. By providing outdoor space that is suitable for socialising is important in the current climate as it will encourage people to maintain social distancing, even when the restrictions have been lifted. Plus it provides economic benefits for the local businesses.

ARUP specialise in providing ‘parklets’ which contains an array of street furniture ranging from tables and chairs, benches, flower boxes and bicycle racks. ARUP have worked with other local authorities in Leeds, Liverpool and Manchester where it has been positively received and high street businesses have benefitted from the scheme.

Benefits of Parklets

- Affordable
- Mobile (can be moved to another location very easily)
- Modular (it can be added to expand the scheme)
- Timescales, can be used for an event (week) or longer term
- Provides a green space very quickly along the High Street
- Can provide a place for people to enjoy a meal or drinks
- Can provide shelter or shade

Identified locations in Tarporley

A number of locations have been identified by ARUP and CWAC as part of an initial scoping exercise. All of the locations involve removing car parking bays along Tarporley High Street.

The issue was raised that lack of car parking facilities in Tarporley is a big issue that has been raised by many local businesses and residents and that there may be a reluctance to removing more car parking spaces for this scheme.

1. Parking bay opposite junction of Daffodil field housing development. There was concern for safety due to people pulling out of junction, plus it is a very quiet/ residential part of the High Street which may not be best suited for outdoor seating.

2. Outside Number 32 restaurant and hotel Depending on whether the hotel opening again, this location could provide additional seating although there is already outdoor socialising space to the side of the property.

3 Outside Co-op / Seasons 55 This is a very busy section of the High Street especially with deliveries and is very well used by cars.

4. Outside Rising Sun There is only 1 car park space so would be quite small and again concern about being close to a busy junction leading into the car park. Plus, the Rising Sun pub has a beer garden at the rear.

5. Outside Wright Marshalls Could this location be used by Little Tap?

6. Outside Wordens / Vivienne Rowley

7. Opposite Swan Hotel

8. Outside Latte Da A popular location for people using cafes/buying ice creams

9. Outside Chocolate Shop Although there is seating outside the shop and outdoor space at the rear of shop, this location could be well used.

10. Outside Tarporley Hair Boutique

Further Opportunities

Two locations were suggested as alternatives that did not require the removal of car parking bays.

The private road at the Chestnut Pavilion could be an ideal location for parklets. The Cheshire Wine and Cheese Co are keen to provide an outdoor space for their customers. The Chestnut Café potentially has a new owner so they would benefit from additional seating outside too. The landowner of the private road has stated that he is happy to explore outdoor seating options on his land. Deliveries to the row of shops along the Chestnut Pavilion would need to be taken into consideration when deciding on whether to place a parklet in this location.

The wide pavement outside Latte Da could be another location used for parklets. This area already has two benches however this area could become an outdoor socialising space in the village.

Funding

Currently there are no decisions about how the scheme will be paid for and this is still to be agreed.

Next steps

A questionnaire will be circulated to gain the views of the local residents and business in Tarporley about the proposed locations.

The timescales to deliver the scheme is the July 2021.

Notes of Easter Working group (via zoom)
Wednesday 31st March

Present (TPC)

Cllr Gordon Pearson, Cllr Catherine Helm, Cllr Peter Tavernor, Cllr Mark Ravenscroft, Cllr Lisa Miller, Cllr Nigel Taylor, Cllr John Millington, Cllr Andy Hallows

Abigail Webb – Deputy Clerk

Apologies - Cllr Andrew Wallace, Cllr Gill Clough

Update

- All preparatory works at Brook Rd and for trail completed, just removal of some remaining garden waste to be completed (Mark)
- Agreed to set-up Brook Rd for trail at 2pm Thursday (Mark, Pete) and woodland at 2pm Friday (Catherine, Lisa, Pete) and then 2.30pm back at Brook Rd for final check (Mark, John, Nigel, Andy, Pete)
- Rehearsed Q&A and circulated again in case of any questions.
- Confirmed no press release but more teasers on social media (Gordon), possibly using photos of field in sunshine etc
- Agreed in the initial phase John would open up Brook Rd car park at weekends at 8am and Andy at 7am on weekdays. Perhaps worthwhile to investigate padlock timer etc
- The PCSO to be advised again via FB and email (Abbie)
- Summary costs to be made available for review, hopefully confirming modest expenditure well within budget (Abbie)

Sunflowers

- Agreed that no mass community effort or planting, but summer planting would reference back to last year's sunflowers.
- Will grow predominantly dwarf varieties with giant size only around the Tarporley sign area in the 5x square planters
- Need to calculate number and types of sunflowers required, get quality seeds and then designate a small growing team (Catherine, Lisa)
-

Next meeting: 14 April at 1830. This will be a wrap-up meeting, focusing on the use and need of volunteers on rotas going forward.